

SAN CARLOS APACHE TRIBE

HUMAN RESOURCES DEPARTMENT
P.O. Box 0
San Carlos, Arizona 85550
(928) 475-1760 ♦ Fax (928) 475-2296

Terry Rambler
Tribal Chairman



Tao Etpison
Tribal Vice-Chairman

OPEN CONTINUOUS POSITIONS

NUMBER OF VACANCIES: This is an open continuous vacancy announcement list and applications will be referred when vacancies occur. The open continuous vacancy announcement allows this office to accept applications on a year round basis and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill any current and/or future vacancies.

Weekly Update # 049

Updated: 09/06/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
20-104	02/28/22	Open Continuous	Security Guard DOE	Law Enforcement	
22-001	10/01/18	Open Continuous	Certified Police Officer \$46,866.00-\$57,115.00 Per Annum	Law Enforcement	06/16/22 Certificate Issued
22-002	10/01/18	Open Continuous	Police Officer (CADET) \$43,938.00-\$46,866.00	Law Enforcement	06/16/22 Certificate Issued
22-003	10/01/18	Open Continuous	Corrections Officer \$30,160.00 Per Annum.	Detention Center	
22-004	10/01/18	Open Continuous	Gaming Inspector \$14.47 - \$16.67 Per Hour	Tribal Gaming Commission	Selection Pending
22-005	10/01/18	Open Continuous	Teacher Assistant \$10.00 Per Hour	Head Start Program	08/11/22 Certificate Issued
22-006	10/01/18	Open Continuous	Teacher DOE	Head Start Program	
22-007	10/01/18	Open Continuous	Bus Driver/Custodian \$16.00 Per Hour	Head Start Program	
22-008	10/01/18	Open Continuous	Paramedic DOE	Emergency Medical Services	
22-009	10/01/18	Open Continuous	Emergency Medical Technician DOE	Emergency Medical Services	
22-010	10/01/18	Open Continuous	Firefighter DOE	Emergency Medical Services	
22-011	10/01/18	Open Continuous	NEMT Driver DOE	Emergency Medical Services	Selection Made
22-040	11/08/21	Open Continuous	Firefighter I-II/EMT DOE	Emergency Medical Services	
22-105	04/04/22	Open Continuous	RTRL Firefighter \$25,434.00 - \$37,121.00 Per Annum.	Fire Management Program	
22-173	09/01/22	Open Continuous	Forestry Aide GS1 Equivalent	Forestry Program	
22-175	09/01/22	Open Continuous	Backhoe Operator DOE	Utility Construction	
22-176	09/01/22	Open Continuous	Laborer DOE	Utility Construction	

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OPEN UNTIL FILLED POSITIONS

NUMBER OF VACANCIES: This is an open until filled vacancy announcement list and applications will be referred UPON department request until position is filled. The open until filled vacancy announcement allows this office to accept applications until the position is filled and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill vacant position.

Weekly Update # 049

Updated: 09/06/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
19-098	06/20/19	Open Until Filled	Benefits Coordinator DOE	Human Resources	
21-016	10/19/20	Open Until Filled	RPMS Site Manager DOE	Dept. of Health & Human Services	
21-024	04/19/21	Open Until Filled	NEMT Driver DOE	Emergency Medical Services	Selection Made
21-035	12/21/20	Open Until Filled	Health and Mental Health Manager DOE	Head Start Program	
21-045	02/05/21	Open Until Filled	Library Tutor \$15.00 Per Hour	San Carlos Apache College	
21-052	04/12/21	Open Until Filled	Paramedic DOE	Emergency Medical Services	
21-069	03/30/21	Open Until Filled	Office Manager DOE	Recreation & Wildlife Dept.	05/02/22 Certificate Issued
21-073	06/21/21	Open Until Filled	Mentor Coach DOE	Head Start Program	
21-080	06/30/21	Open Until Filled	P.H.E.P Coordinator DOE	Dept. of Health & Human Services	
21-102	03/28/22	Open Until Filled	Clinical Therapist DOE	Wellness Center	
21-108	07/06/21	Open Until Filled	Behavioral Health Technician (4) DOE	Wellness Center	
21-113	08/03/21	Open Until Filled	Emergency Medical Technician DOE	Emergency Medical Services	08/23/22 Certificate Issued
21-122	09/02/21	Open Until Filled	Squad Boss \$39,311.00-\$51,103.00 Per Annum.	Fire Use Program	
22-016	11/03/21	Open Until Filled	Community Health Nurse (2) DOE	Dept. of Health & Human Services	
22-020	10/19/21	Open Until Filled	English Faculty DOE	San Carlos Apache College	
22-022	10/19/21	Open Until Filled	Court Solicitor \$90,000.00 Per Annum	Tribal Court	
22-030	10/28/21	Open Until Filled	Detective \$52,796.00-\$63,352.00 Per Annum.	Law Enforcement	05/09/22 Certificate Issued
22-033	10/28/21	Open Until Filled	Teacher (3) DOE	Child Care Program	
22-034	10/28/21	Open Until Filled	Parent Advocate (2) \$13.00 Per Hour	Head Start Program	08/25/22 Certificate Issued

22-037	11/01/21	Open Until Filled	Social Work Faculty \$50,000.00 Per Annum.	San Carlos Apache College	
22-041	11/03/21	Open Until Filled	Firefighter I-II/EMT DOE	Emergency Medical Services	
22-052	12/02/21	Open Until Filled	Clinical Supervisor DOE	Wellness Center	
22-061	01/06/22	Open Until Filled	Wildland Fire Engine Crewmember \$28,000.00 - \$40,000.00 Per Annum	Fire Management Program	
22-063	01/14/22	Open Until Filled	Johnson O'Malley Manager DOE	Education Dept.	
22-064	01/14/22	Open Until Filled	Job Placement & Training Manager DOE	Education Dept.	
22-066	07/28/22	Open Until Filled	Facilities & Transportation Manager \$20.00 Per Hour	Head Start Program	No Selection Made
22-069	01/21/22	Open Until Filled	Financial Specialist DOE	Education Dept.	
22-070	01/21/22	Open Until Filled	Higher Education Manager DOE	Education Dept.	
22-077	02/15/22	Open Until Filled	Assistant Lead Fire Effects Monitor \$35,265.00-\$45,847.00 Per Annum.	Fire Use Program	
22-093	03/15/22	Open Until Filled	Dispatcher \$25,000.00 - \$32,356.00 Per Annum	Law Enforcement	
22-097	09/06/22	Open Until Filled	Site Supervisor (2) DOE	Wellness Center (Boys & Girls Club)	
22-098	04/25/22	Open Until Filled	Life is Precious Case Manager DOE	Wellness Center	08/04/22 Certificate Issued
22-101	09/06/22	Open Until Filled	Firefighter I-II DOE	Emergency Medical Services	Re-Advertised
22-103	06/07/22	Open Until Filled	Game Ranger DOE	Recreation & Wildlife Dept.	
22-138	06/13/22	Open Until Filled	Case Worker/Career Development Specialist \$37,440.00 Per Annum	San Carlos Apache College	08/25/22 Certificate Issued
22-152	07/21/22	Open Until Filled	Wildland Firefighter \$28,078.00 - \$40,974.00 Per Annum.	Fire Use Program	
22-154	07/29/22	Open Until Filled	Contact Tracer-Community Health Worker DOE	Dept. of Health & Human Services	Selections Made
22-159	08/02/22	Open Until Filled	Senior Wildland Firefighter \$35,265.00 - \$45,847.00 Per Annum.	Fire Use Program	
22-171	08/29/22	Open Until Filled	Director of Business Affairs DOE	San Carlos Apache College	
22-174	09/01/22	Open Until Filled	Assistant Fire Management Officer \$66,214.00 - \$68,421.00 Per Annum.	Fire Management Program	

****CERTIFICATE ISSUED:** Applications were screen and sent for applicants who met the minimum qualifications for the job announcement they applied for.

****CERTIFICATE EXTENDED:** Department received an additional 30 days to make a selection for job announcement.

****NO SELECTIONS MADE:** Department did not select.

****RE-ADVERTISED:** Department requested to Re-Advertise job announcement due to non-selection.

****CANCELLED:** Department cancelled or abolished position or HR Dept. may cancel position if selection exceeds 60 days.

****SELECTIONS MADE:** Department has selected more than two (2) applicants.

****SELECTIONS PENDING:** HR Dept. is screening selected individual.

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VACANCY LISTING

Weekly Update # 049

Updated: 09/06/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
22-059	07/05/22	07/19/22	Purchasing Clerk DOE	Tribal Finance	Selection Pending
22-062	09/01/22	09/22/22	Driver (3) \$11.00 Per Hour	C.H.R Program	Re-Advertised
22-083	07/21/22	08/04/22	Water/Sewer Operator \$10.50 Per Hour	Water Distribution & Water Waste Treatment Facilities	08/09/22 Certificate Issued
22-084	09/06/22	09/20/22	CDL Driver Trainee \$12.00 Per Hour	Sanitation Department	Re-Advertised
22-086	08/08/22	08/22/22	NEMT Intake Clerk (2) DOE	Emergency Medical Services	08/25/22 Certificate Issued
22-087	06/07/22	06/28/22	Information Technology Technician \$17.00 Per Hour	Tribal Court	07/11/22 Certificate Issued
22-095	07/18/22	08/01/22	Custodian/Maintenance Worker DOE	Recreation & Wildlife Dept.	08/03/22 Certificate Issued
22-104	09/06/22	09/20/22	Dispatcher DOE	Recreation & Wildlife Dept.	Re-Advertised
22-109	08/23/22	08/30/22	Sports Complex Maintenance Technician DOE	San Carlos Recreation Dept.	
22-112	08/04/22	08/18/22	Child Care Worker DOE	Youth Home Program	Selection Pending
22-116	09/06/22	10/06/22	Security Guard/Groundskeeper \$33,500.00 Per Annum.	San Carlos Apache College	Re-Advertised
22-120	08/23/22	09/06/22	Domestic Violence Services Coordinator DOE	Social Services	
22-124	09/06/22	09/20/22	Dispatcher (2) DOE	Emergency Medical Services	Re-Advertised
22-126	05/20/22	06/03/22	Police Clerk DOE	Law Enforcement	06/13/22 Certificate Issued
22-127	05/23/22	06/10/22	Emergency Manager DOE	Office Emergency Management	06/13/22 Certificate Issued
22-128	07/21/22	08/11/22	Case Worker DOE	Older Adult Center	08/18/22 Certificate Issued
22-129	06/01/22	06/15/22	Animal Control Officer DOE	Animal Control Program	06/22/22 Certificate Issued
22-130	08/12/22	09/12/22	Public Defender DOE	Office of the Public Defender	
22-135	08/15/22	08/29/22	Forestry Aide (2) GS2 Equivalent	Forestry Program	09/01/22 Certificate Issued
22-136	08/23/22	09/06/22	Child Protective Service Case Manager DOE	Social Services	
22-137	09/06/22	09/20/22	Assistant Cook DOE	Forestry Program	Re-Advertised

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
22-141	08/08/22	09/30/22	Eligibility Specialist DOE	Dept. of Health & Human Services	
22-142	06/21/22	07/08/22	Property Clerk DOE	Law Enforcement	07/14/22 Certificate Issued
22-143	06/22/22	07/06/22	Custodian \$31,000.00 Per Annum.	San Carlos Apache College	No Selection Made
22-145	07/05/22	07/19/22	Accounts Payable Technician DOE	Tribal Finance	07/27/22 Certificate Issued
22-146	07/05/22	07/20/22	File Clerk DOE	Tribal Finance	Selection Pending
22-153	07/27/22	08/10/22	Traditional Apache Games Project Coordinator DOE	Culture Center	08/25/22 Certificate Issued
22-156	08/01/22	08/15/22	Staff Accountant I DOE	Tribal Finance	08/29/22 Certificate Issued
22-157	08/01/22	08/15/22	Junior Accountant DOE	Tribal Finance	08/29/22 Certificate Issued
22-158	08/01/22	08/11/22	Laborer/Custodian DOE	Utility Construction	08/18/22 Certificate Issued
22-160	08/02/22	08/16/22	Library/Computer Lab Coordinator DOE	San Carlos Apache College	08/19/22 Certificate Issued
22-161	08/08/22	08/26/22	Internal Auditor DOE	Tribal Gaming Commission	08/31/22 Certificate Issued
22-162	08/08/22	08/26/22	Executive Secretary \$35,000.00 - \$40,000.00 Per Annum.	Office of General Manager	08/31/22 Certificate Issued
22-163	08/09/22	08/23/22	Backhoe Operator DOE	Utility Construction	08/25/22 Certificate Issued
22-164	08/18/22	09/01/22	Administrative Assistant \$20.00 Per Hour	I.T. Dept.	
22-165	08/22/22	09/06/22	Correctional Surveillance Officer \$26,000.00 - \$30,000.00 Per Annum.	Adult/Juvenile Detention Center	
22-166	08/22/22	09/06/22	Warehouse Supervisor DOE	Food Distribution Program	
22-167	08/22/22	09/06/22	Project Assistant \$15.00 Per Hour	Language Preservation Dept.	
22-168	08/22/22	09/06/22	Office Clerk/Receptionist DOE	Finance Dept.	
22-169	08/25/22	09/01/22	Warehouseman \$21,949.00 Per Annum.	Food Distribution Program	
22-170	08/26/22	09/09/22	Laborer \$12.00 Per Hour	Tribal Road Maintenance	
22-172	08/29/22	09/16/22	Maintenance Mechanic I \$20.00 Per Hour	Black River Pump Station	
22-176	09/06/22	09/20/22	Office Clerk \$12.00 Per Hour	Black River Pump Station	
22-177	09/06/22	10/04/22	Driver DOE	Older Adult Center (Bylas)	

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