

# SAN CARLOS APACHE TRIBE

HUMAN RESOURCES DEPARTMENT  
P.O. Box 0  
San Carlos, Arizona 85550  
(928) 475-1760 ♦ Fax (928) 475-2296

Terry Rambler  
Tribal Chairman



Tao Etpison  
Tribal Vice-Chairman

## OPEN CONTINUOUS POSITIONS

**NUMBER OF VACANCIES:** This is an open continuous vacancy announcement list and applications will be referred when vacancies occur. The open continuous vacancy announcement allows this office to accept applications on a year round basis and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill any current and/or future vacancies.

Weekly Update # 006

Updated: 11/07/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
23-001	10/01/22	Open Continuous	Certified Police Officer \$46,866.00-\$57,115.00 Per Annum	Law Enforcement	
23-002	10/01/22	Open Continuous	Police Officer (CADET) \$43,938.00-\$46,866.00	Law Enforcement	
23-003	10/01/22	Open Continuous	Security Guard DOE	Law Enforcement	
23-004	10/01/22	Open Continuous	Corrections Officer \$30,160.00 Per Annum.	Detention Center	
23-005	10/01/22	Open Continuous	Gaming Inspector \$14.47 - \$16.67 Per Hour	Tribal Gaming Commission	
23-006	10/01/22	Open Continuous	Teacher Assistant \$10.00 Per Hour	Head Start Program	10/14/22 Certificate Issued
23-007	10/01/22	Open Continuous	Teacher DOE	Head Start Program	10/25/22 Certificate Issued
23-008	10/01/22	Open Continuous	Bus Driver/Custodian \$16.00 Per Hour	Head Start Program	10/14/22 Certificate Issued
23-009	10/01/22	Open Continuous	Paramedic DOE	Emergency Medical Services	
23-010	10/01/22	Open Continuous	Emergency Medical Technician DOE	Emergency Medical Services	09/30/22 Certificate Issued
23-011	10/01/22	Open Continuous	Firefighter DOE	Emergency Medical Services	
23-012	10/01/22	Open Continuous	NEMT Driver DOE	Emergency Medical Services	
23-013	10/01/22	Open Continuous	Firefighter I-II/EMT DOE	Emergency Medical Services	
23-015	10/01/22	Open Continuous	Forestry Aide GS1 Equivalent	Forestry Program	
23-016	10/01/22	Open Continuous	Backhoe Operator DOE	Utility Construction	
23-017	10/01/22	Open Continuous	Laborer DOE	Utility Construction	
23-018	10/01/22	Open Continuous	RTRL Crewmember \$25,434.00 - \$37,121.00 Per Annum	Fire Management Program	
23-023	10/11/22	Open Continuous	Custodian DOE	Utility Construction	

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## OPEN UNTIL FILLED POSITIONS

**NUMBER OF VACANCIES:** This is an open until filled vacancy announcement list and applications will be referred UPON department request until position is filled. The open until filled vacancy announcement allows this office to accept applications until the position is filled and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill vacant position.

Weekly Update # 006

Updated: 11/07/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
19-098	06/20/19	Open Until Filled	Benefits Coordinator DOE	Human Resources	
21-016	10/19/20	Open Until Filled	RPMS Site Manager DOE	Dept. of Health & Human Services	
21-024	04/19/21	Open Until Filled	NEMT Driver DOE	Emergency Medical Services	09/30/22 Certificate Issued
21-035	12/21/20	Open Until Filled	Health and Mental Health Manager DOE	Head Start Program	
21-045	02/05/21	Open Until Filled	Library Tutor \$15.00 Per Hour	San Carlos Apache College	
21-052	04/12/21	Open Until Filled	Paramedic DOE	Emergency Medical Services	
<b>21-069</b>	<b>03/30/21</b>	<b>Open Until Filled</b>	<b>Office Manager DOE</b>	<b>Recreation &amp; Wildlife Dept.</b>	<b>Selection Pending</b>
21-073	06/21/21	Open Until Filled	Mentor Coach DOE	Head Start Program	
21-080	06/30/21	Open Until Filled	P.H.E.P Coordinator DOE	Dept. of Health & Human Services	
21-102	03/28/22	Open Until Filled	Clinical Therapist DOE	Wellness Center	
21-108	07/06/21	Open Until Filled	Behavioral Health Technician (4) DOE	Wellness Center	
21-113	08/03/21	Open Until Filled	Emergency Medical Technician (6) DOE	Emergency Medical Services	
21-122	09/02/21	Open Until Filled	Squad Boss \$39,311.00-\$51,103.00 Per Annum.	Fire Use Program	
22-020	10/19/21	Open Until Filled	English Faculty DOE	San Carlos Apache College	09/15/22 Certificate Issued
22-030	10/28/21	Open Until Filled	Detective \$52,796.00-\$63,352.00 Per Annum.	Law Enforcement	
22-033	10/28/21	Open Until Filled	Teacher (3) DOE	Child Care Program	10/25/22 Certificate Issued
22-041	11/03/21	Open Until Filled	Firefighter I-II/EMT DOE	Emergency Medical Services	
22-052	12/02/21	Open Until Filled	Clinical Supervisor DOE	Wellness Center	
22-061	01/06/22	Open Until Filled	Wildland Fire Engine Crewmember \$28,000.00 - \$40,000.00 Per Annum	Fire Management Program	

22-063	01/14/22	Open Until Filled	Johnson O'Malley Manager DOE	Education Dept.	
22-064	01/14/22	Open Until Filled	Job Placement & Training Manager DOE	Education Dept.	
<b>22-066</b>	<b>07/28/22</b>	<b>Open Until Filled</b>	<b>Facilities &amp; Transportation Manager \$20.00 Per Hour</b>	<b>Head Start Program</b>	<b>Selection Made: Darroll Chapman</b>
22-077	02/15/22	Open Until Filled	Assistant Lead Fire Effects Monitor \$35,265.00-\$45,847.00 Per Annum.	Fire Use Program	
22-093	03/15/22	Open Until Filled	Dispatcher \$25,000.00 - \$32,356.00 Per Annum	Law Enforcement	
22-097	09/06/22	Open Until Filled	Site Supervisor (2) DOE	Wellness Center (Boys & Girls Club)	10/21/22 Certificate Extended
22-098	04/25/22	Open Until Filled	Life is Precious Case Manager DOE	Wellness Center	
22-101	09/06/22	Open Until Filled	Firefighter I-II DOE	Emergency Medical Services	
22-103	06/07/22	Open Until Filled	Game Ranger DOE	Recreation & Wildlife Dept.	
<b>22-138</b>	<b>06/13/22</b>	<b>Open Until Filled</b>	<b>Case Worker/Career Development Specialist \$37,440.00 Per Annum</b>	<b>San Carlos Apache College</b>	<b>Cancelled</b>
22-152	07/21/22	Open Until Filled	Wildland Firefighter \$28,078.00 - \$40,974.00 Per Annum.	Fire Use Program	
22-159	08/02/22	Open Until Filled	Senior Wildland Firefighter \$35,265.00 - \$45,847.00 Per Annum.	Fire Use Program	
22-174	09/01/22	Open Until Filled	Assistant Fire Management Officer \$66,214.00 - \$68,421.00 Per Annum.	Fire Management Program	10/12/22 Certificate Issued
22-191	09/23/22	Open Until Filled	Billing Specialist DOE	Dept. of Health & Human Services	
23-014	10/01/22	Open Until Filled	RTRL Firefighter \$25,434.00 - \$37,121.00 Per Annum.	Fire Management Program	
23-029	10/17/22	Open Until Filled	Geronimo Hotshot Crewmember GS-3/4/5	Forestry Program	
<b>23-030</b>	<b>10/17/22</b>	<b>Open Until Filled</b>	<b>Family in Need of Services Coordinator \$45,000.00 Per Annum.</b>	<b>Prosecutor's Office</b>	<b>11/02/22 Certificate Issued</b>
<b>23-036</b>	<b>11/02/22</b>	<b>Open Until Filled</b>	<b>Juvenile Tribal Healing to Wellness Court Case Manager \$32,000.00 Per Annum.</b>	<b>Tribal Court</b>	

**\*\*CERTIFICATE ISSUED:** Applications were screen and sent for applicants who met the minimum qualifications for the job announcement they applied for.

**\*\*CERTIFICATE EXTENDED:** Department received an additional 30 days to make a selection for job announcement.

**\*\*NO SELECTIONS MADE:** Department did not select.

**\*\*RE-ADVERTISED:** Department requested to Re-Advertise job announcement due to non-selection.

**\*\*CANCELLED:** Department cancelled or abolished position or HR Dept. may cancel position if selection exceeds 60 days.

**\*\*SELECTIONS MADE:** Department has selected more than two (2) applicants.

**\*\*SELECTIONS PENDING:** HR Dept. is screening selected individual.

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## VACANCY LISTING

Weekly Update # 006  
Updated: 11/07/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
22-059	10/03/22	10/17/22	Purchasing Clerk DOE	Tribal Finance	10/26/22 Certificate Issued
22-062	09/01/22	09/22/22	Driver (3) \$11.00 Per Hour	C.H.R Program	10/06/22 Certificate Issued
<b>22-084</b>	<b>09/06/22</b>	<b>09/20/22</b>	<b>CDL Driver Trainee \$12.00 Per Hour</b>	<b>Sanitation Department</b>	<b>Cancelled</b>
22-104	09/06/22	09/20/22	Dispatcher DOE	Recreation & Wildlife Dept.	09/30/22 Certificate Issued
22-116	09/06/22	10/06/22	Security Guard/Groundskeeper \$33,500.00 Per Annum.	San Carlos Apache College	10/17/22 Certificate Issued
22-124	09/30/22	10/14/22	Dispatcher (2) DOE	Emergency Medical Services	10/17/22 Certificate Issued
22-127	05/23/22	06/10/22	Emergency Manager DOE	Office Emergency Management	06/13/22 Certificate Issued
22-130	08/12/22	09/12/22	Public Defender DOE	Office of the Public Defender	09/15/22 Certificate Issued
<b>22-141</b>	<b>08/08/22</b>	<b>09/30/22</b>	<b>Eligibility Specialist DOE</b>	<b>Dept. of Health &amp; Human Services</b>	<b>Selections Made: D.Nosie &amp; M.Araiza</b>
22-145	07/05/22	07/19/22	Accounts Payable Technician DOE	Tribal Finance	07/27/22 Certificate Issued
22-160	08/02/22	08/16/22	Library/Computer Lab Coordinator DOE	San Carlos Apache College	08/19/22 Certificate Issued
22-162	09/08/22	09/22/22	Executive Secretary \$35,000.00 - \$40,000.00 Per Annum.	Office of General Manager	10/05/22 Certificate Issued
<b>22-168</b>	<b>08/22/22</b>	<b>09/06/22</b>	<b>Office Clerk/Receptionist DOE</b>	<b>Finance Dept.</b>	<b>Selection Made: Nessa Nosie</b>
22-170	08/26/22	09/09/22	Laborer \$12.00 Per Hour	Tribal Road Maintenance	10/25/22 Certificate Extended
22-172	10/19/22	11/02/22	Maintenance Mechanic I \$20.00 Per Hour	Black River Pump Station	
22-177	09/06/22	10/04/22	Driver DOE	Older Adult Center (Bylas)	10/11/22 Certificate Issued
22-180	09/09/22	09/23/22	Office Technician \$15.00 Per Hour	Social Services	10/05/22 Certificate Issued
22-182	09/12/22	09/26/22	Program Manager DOE	Wellness Center	10/05/22 Certificate Issued
<b>22-184</b>	<b>09/13/22</b>	<b>09/27/22</b>	<b>Transit Driver DOE</b>	<b>Nnee Bich'o Nii Program</b>	<b>Selection Made: Alexander Cassa</b>
<b>22-185</b>	<b>11/07/22</b>	<b>11/28/22</b>	<b>Environmental Technician (2) DOE</b>	<b>Dept. of Environmental Protection</b>	<b>Re-Advertised</b>
<b>22-186</b>	<b>10/13/22</b>	<b>10/20/22</b>	<b>Laborer DOE</b>	<b>Tribal Farm</b>	<b>Selection Made: Jamie Cook Jr.</b>
22-192	09/26/22	09/30/22	Vendor Investigator DOE	Tribal Gaming Commission	10/10/22 Certificate Issued

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22-194	09/26/22	10/07/22	Project Coordinator \$22.00 Per Hour	Language Preservation Dept.	Selection Pending
23-019	10/11/22	10/25/22	Family Peer Support Specialist DOE	Tribal Social Services	10/27/22 Certificate Issued
23-020	10/11/22	10/25/22	Warehouse Supervisor DOE	Food Distribution Program	Selection Pending
23-021	10/11/22	10/18/22	Traditional Apache Games Project Coordinator	Culture Center	10/26/22 Certificate Issued
23-022	10/12/22	10/26/22	Assistant Cook DOE	Forestry Program	11/01/22 Certificate Issued
23-024	10/12/22	10/26/22	NEMT Scheduler DOE	Emergency Medical Services	11/01/22 Certificate Issued
23-025	10/13/22	10/27/22	Case Manager \$24,960.00 Per Annum.	ALTCS Program	Cancelled
23-026	10/13/22	11/03/22	Human Resources Clerk (2) \$13.50 Per Hour	Human Resources Dept.	11/04/22 Certificate Issued
23-027	10/13/22	10/27/22	Treasurer Assistant DOE	Tribal Finance	11/02/22 Certificate Issued
23-028	10/13/22	10/27/22	Property Clerk DOE	Law Enforcement	11/01/22 Certificate Issued
23-031	10/19/22	10/26/22	Assistant Attorney General DOE	Dept. of Justice – Civil Division	11/03/22 Certificate Issued
23-032	10/19/22	10/26/22	Assistant Attorney General DOE	Dept. of Justice - Criminal Division	11/02/22 Certificate Issued
23-033	11/01/22	11/15/22	Receptionist/File Clerk \$13.00 Per Hour	Head Start Program	
23-034	11/02/22	11/09/22	Security Guard \$13.00 Per Hour	Tribal Farm	
23-035	11/02/22	11/22/22	Correctional Surveillance Officer \$38,729.60 - \$52,374.40 Per Annum.	Detention Center	

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