SAN CARLOS APACHE TRIBE
HUMAN RESOURCES DEPARTMENT
P.O. Box 0
San Carlos, Arizona 85550
(928) 475-1760 ❖ Fax (928) 475-2296

Terry Rambler
Tribal Chairman

Tao Etpison
Tribal Vice-Chairman

OPEN CONTINUOUS POSITIONS

NUMBER OF VACANCIES: This is an open continuous vacancy announcement list and applications will be referred when vacancies occur. The open continuous vacancy announcement allows this office to accept applications on a year round basis and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill any current and/or future vacancies.

Weekly Update # 008
Updated: 11/21/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
23-001	10/01/22	Open Continuous	Certified Police Officer $46,866.00-$57,115.00 Per Annum	Law Enforcement	
23-002	10/01/22	Open Continuous	Police Officer (CADET) $43,938.00-$46,866.00	Law Enforcement	
23-003	10/01/22	Open Continuous	Security Guard DOE	Law Enforcement	
23-004	10/01/22	Open Continuous	Corrections Officer $30,160.00 Per Annum.	Detention Center	
23-005	10/01/22	Open Continuous	Gaming Inspector $14.47 - $16.67 Per Hour	Tribal Gaming Commission	
23-006	10/01/22	Open Continuous	Teacher Assistant $10.00 Per Hour	Head Start Program	10/14/22 Certificate Issued
23-007	10/01/22	Open Continuous	Teacher DOE	Head Start Program	
23-008	10/01/22	Open Continuous	Bus Driver/Custodian $16.00 Per Hour	Head Start Program	
23-009	10/01/22	Open Continuous	Paramedic DOE	Emergency Medical Services	
23-010	10/01/22	Open Continuous	Emergency Medical Technician DOE	Emergency Medical Services	
23-011	10/01/22	Open Continuous	Firefighter DOE	Emergency Medical Services	
23-012	10/01/22	Open Continuous	NEMT Driver DOE	Emergency Medical Services	
23-013	10/01/22	Open Continuous	Firefighter I-II/EMT DOE	Emergency Medical Services	
23-015	10/01/22	Open Continuous	Forestry Aide GS1 Equivalent	Forestry Program	
23-016	10/01/22	Open Continuous	Backhoe Operator DOE	Utility Construction	
23-017	10/01/22	Open Continuous	Laborer DOE	Utility Construction	
23-018	10/01/22	Open Continuous	RTRL Crewmember $25,434.00 - $37,121.00 Per Annum	Fire Management Program	
23-023	10/11/22	Open Continuous	Custodian DOE	Utility Construction	

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OPEN UNTIL FILLED POSITIONS

NUMBER OF VACANCIES: This is an open until filled vacancy announcement list and applications will be referred UPON department request until position is filled. The open until filled vacancy announcement allows this office to accept applications until the position is filled and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill vacant position.

Weekly Update # 008
Updated: 11/21/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
19-098	06/20/19	Open Until Filled	Benefits Coordinator DOE	Human Resources	
21-016	10/19/20	Open Until Filled	RPMS Site Manager DOE	Dept. of Health & Human Services	
21-024	04/19/21	Open Until Filled	NEMT Driver DOE	Emergency Medical Services	
21-035	12/21/20	Open Until Filled	Health and Mental Health Manager DOE	Head Start Program	
21-045	02/05/21	Open Until Filled	Library Tutor $15.00 Per Hour	San Carlos Apache College	
21-052	**04/12/21**	**Open Until Filled**	**Paramedic DOE**	**Emergency Medical Services**	**11/16/22 Certificate Issued**
21-073	06/21/21	Open Until Filled	Mentor Coach DOE	Head Start Program	
21-080	06/30/21	Open Until Filled	P.H.E.P Coordinator DOE	Dept. of Health & Human Services	
21-102	03/28/22	Open Until Filled	Clinical Therapist DOE	Wellness Center	
21-108	07/06/21	Open Until Filled	Behavioral Health Technician (4) DOE	Wellness Center	
21-113	**08/03/21**	**Open Until Filled**	**Emergency Medical Technician (6) DOE**	**Emergency Medical Services**	**11/13/22 Certificate Issued**
21-122	09/02/21	Open Until Filled	Squad Boss $39,311.00-$51,103.00 Per Annum.	Fire Use Program	
22-020	10/19/21	Open Until Filled	English Faculty DOE	San Carlos Apache College	09/15/22 Certificate Issued
22-030	10/28/21	Open Until Filled	Detective $52,796.00-$63,352.00 Per Annum.	Law Enforcement	
22-033	10/28/21	Open Until Filled	Teacher (3) DOE	Child Care Program	10/25/22 Certificate Issued
22-041	**11/03/21**	**Open Until Filled**	**Firefighter I-II/EMT DOE**	**Emergency Medical Services**	**11/16/22 Certificate Issued**
22-052	12/02/21	Open Until Filled	Clinical Supervisor DOE	Wellness Center	
22-061	01/06/22	Open Until Filled	Wildland Fire Engine Crewmember $28,000.00 - $40,000.00 Per Annum	Fire Management Program	
22-063	01/14/22	Open Until Filled	Johnson O'Malley Manager DOE	Education Dept.	

22-064	01/14/22	Open Until Filled	Job Placement & Training Manager DOE	Education Dept.	
22-077	02/15/22	Open Until Filled	Assistant Lead Fire Effects Monitor $35,265.00-$45,847.00 Per Annum.	Fire Use Program	
22-093	03/15/22	Open Until Filled	Dispatcher $25,000.00 - $32,356.00 Per Annum	Law Enforcement	
22-097	**09/06/22**	**Open Until Filled**	**Site Supervisor (2)** **DOE**	**Wellness Center (Boys & Girls Club)**	**Selections Made**
22-098	04/25/22	Open Until Filled	Life is Precious Case Manager DOE	Wellness Center	
22-101	09/06/22	Open Until Filled	Firefighter I-II DOE	Emergency Medical Services	
22-103	06/07/22	Open Until Filled	Game Ranger DOE	Recreation & Wildlife Dept.	
22-152	07/21/22	Open Until Filled	Wildland Firefighter $28,078.00 - $40,974.00 Per Annum.	Fire Use Program	
22-159	08/02/22	Open Until Filled	Senior Wildland Firefighter $35,265.00 - $45,847.00 Per Annum.	Fire Use Program	
22-174	**09/01/22**	**Open Until Filled**	**Assistant Fire Management Officer** **$66,214.00 - $68,421.00 Per Annum.**	**Fire Management Program**	**Selection Made: Michael Gutierrez**
23-014	10/01/22	Open Until Filled	RTRL Firefighter $25,434.00 - $37,121.00 Per Annum.	Fire Management Program	
23-029	10/17/22	Open Until Filled	Geronimo Hotshot Crewmember GS-3/4/5	Forestry Program	
23-030	10/17/22	Open Until Filled	Family in Need of Services Coordinator $45,000.00 Per Annum.	Prosecutor's Office	11/02/22 Certificate Issued
23-036	11/02/22	Open Until Filled	Juvenile Tribal Healing to Wellness Court Case Manager $32,000.00 Per Annum.	Tribal Court	
23-041	11/09/22	Open Until Filled	Computer Information Systems Faculty DOE	San Carlos Apache College	
23-045	11/14/22	Open Until Filled	Dispatcher DOE	Emergency Medical Services	

****CERTIFICATE ISSUED: Applications were screen and sent for applicants who met the minimum qualifications for the job announcement they applied for.**
****CERTIFICATE EXTENDED: Department received an additional 30 days to make a selection for job announcement.**
****NO SELECTIONS MADE: Department did not select.**
****RE-ADVERTISED: Department requested to Re-Advertise job announcement due to non-selection.**
****CANCELLED: Department cancelled or abolished position or HR Dept. may cancel position if selection exceeds 60 days.**
****SELECTIONS MADE: Department has selected more than two (2) applicants.**
****SELECTIONS PENDING: HR Dept. is screening selected individual.**

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VACANCY LISTING

Weekly Update # 008
Updated: 11/21/22

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
22-059	10/03/22	10/17/22	Purchasing Clerk DOE	Tribal Finance	10/26/22 Certificate Issued
22-062	**09/01/22**	**09/22/22**	**Driver (3)** **$11.00 Per Hour**	**C.H.R Program**	**Selection Pending**
22-104	09/06/22	09/20/22	Dispatcher DOE	Recreation & Wildlife Dept.	09/30/22 Certificate Issued
22-116	09/06/22	10/06/22	Security Guard/Groundskeeper $33,500.00 Per Annum.	San Carlos Apache College	10/17/22 Certificate Issued
22-124	**11/21/22**	**12/12/22**	**Dispatcher (2)** **DOE**	**Emergency Medical Services**	**Re-Advertised**
22-127	05/23/22	06/10/22	Emergency Manager DOE	Office Emergency Management	06/13/22 Certificate Issued
22-145	07/05/22	07/19/22	Accounts Payable Technician DOE	Tribal Finance	07/27/22 Certificate Issued
22-160	08/02/22	08/16/22	Library/Computer Lab Coordinator DOE	San Carlos Apache College	08/19/22 Certificate Issued
22-162	**09/08/22**	**09/22/22**	**Executive Secretary** **$35,000.00 - $40,000.00 Per Annum.**	**Office of General Manager**	**Selection Made: Nicole Thorne**
22-172	**10/19/22**	**11/02/22**	**Maintenance Mechanic I** **$20.00 Per Hour**	**Black River Pump Station**	**11/14/22 Certificate Issued**
22-177	**09/06/22**	**10/04/22**	**Driver** **DOE**	**Older Adult Center (Bylas)**	**Selection Made: Ronay Nosie**
22-180	**09/09/22**	**09/23/22**	**Office Technician** **$15.00 Per Hour**	**Social Services**	**Selection Made: Natisha Bond**
22-182	09/12/22	09/26/22	Program Manager DOE	Wellness Center	10/05/22 Certificate Issued
22-185	**11/07/22**	**11/28/22**	**Environmental Technician (2)** **DOE**	**Dept. of Environmental Protection**	
22-192	**09/26/22**	**09/30/22**	**Vendor Investigator** **DOE**	**Tribal Gaming Commission**	**Selection Made: Anthony Vann**
23-019	10/11/22	10/25/22	Family Peer Support Specialist DOE	Tribal Social Services	10/27/22 Certificate Issued
23-022	**11/08/22**	**11/22/22**	**Assistant Cook** **DOE**	**Forestry Program**	
23-024	10/12/22	10/26/22	NEMT Scheduler DOE	Emergency Medical Services	11/01/22 Certificate Issued
23-026	**10/13/22**	**11/03/22**	**Human Resources Clerk (2)** **$13.50 Per Hour**	**Human Resources Dept.**	**Selection Pending**
23-027	10/13/22	10/27/22	Treasurer Assistant DOE	Tribal Finance	11/02/22 Certificate Issued
23-028	10/13/22	10/27/22	Property Clerk DOE	Law Enforcement	11/01/22 Certificate Issued
23-031	10/19/22	10/26/22	Assistant Attorney General DOE	Dept. of Justice – Civil Division	11/03/22 Certificate Issued

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23-032	10/19/22	10/26/22	Assistant Attorney General DOE	Dept. of Justice - Criminal Division	11/02/22 Certificate Issued
23-033	11/01/22	11/15/22	Receptionist/File Clerk $13.00 Per Hour	Head Start Program	
23-034	**11/02/22**	**11/09/22**	**Security Guard** **$13.00 Per Hour**	**Tribal Farm**	**11/13/22** **Certificate Issued**
23-035	**11/02/22**	**11/22/22**	**Correctional Surveillance Officer** **$38,729.60 - $52,374.40 Per Annum.**	**Detention Center**	
23-037	11/07/22	11/21/22	Finance Officer DOE	Emergency Medical Services	
23-038	**11/08/22**	**11/29/22**	**Community Health Representative** **$12.00 Per Hour**	**C.H.R Program**	
23-039	11/09/22	11/18/22	Office Coordinator DOE	Bylas Administration	
23-040	11/09/22	11/18/22	Receptionist $9.50 Per Hour	Bylas Administration	
23-042	**11/14/22**	**11/30/22**	**Data Clerk** **$31,200.00 Per Annum.**	**Law Enforcement**	
23-043	**11/14/22**	**11/30/22**	**NEMT Intake Clerk (2)** **DOE**	**Emergency** **Medical Services**	
23-044	**11/14/22**	**11/30/22**	**NEMT Patient Trip Report Coordinator** **DOE**	**Emergency** **Medical Services**	
23-046	**11/14/22**	**11/30/22**	**Certifier** **$28,392.00 Per Annum.**	**Food Distribution** **Program**	
23-047	**11/21/22**	**12/12/22**	**Fleet Support Specialist** **DOE**	**Emergency** **Medical Services**	

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